

ROSS MACHINE COMPANY

Supplier Quality Flow Down Requirements

As a supplier to Ross Machine Company Inc., it is understood that when accepting our purchase order which references this document, your organization agrees to meet the following AS9100D stipulations. These requirements are to be considered Terms and Conditions to all purchase orders received. Any changes to these terms and conditions will be stated on the purchase order.

1. Certificate of Conformance: Supplier shall provide a certification with each shipment to attest that the materials and/or services supplied conform to the purchase order requirements. Records of the methods, processes, equipment and acceptance shall be available upon request.
2. Personnel involved with the fulfillment of this purchase order must be determined by the supplier to be competent and qualified to carry out the required processes.
3. Communications regarding this purchase order must flow through the cognizant Ross Machine Company purchasing agent.
4. Ross Machine Company will monitor the performance of our suppliers' on time delivery and incoming quality of each delivery.
5. Ross Machine Company and its customers reserve the right to perform verification and/or validation activities at the Supplier's premise.
6. Design and development control does not apply to Ross Machine Company's Suppliers.
7. Special requirements, critical items or key characteristics will be noted on the purchase order and are expected to be delivered as part of the purchase order fulfillment.
 - All special processes (anodizing, plating, impregnating, welding, brazing, testing) where compliance cannot be verified by inspections, require a Manufacturing Certificate of Conformity.
8. All delivered products or services will be tested, inspected and/or verified by the supplier's acceptance processes and criteria. The use of statistical techniques for product acceptance is allowed provided the supplier can prove the validity of its use.
9. The supplier must maintain a quality management system. AS9100 or ISO9001 is preferred.
10. When noted on the purchase order, the supplier will make use of Ross Machine Company or Ross Machine Company's customers, the supplier will use customer approved sub-tier suppliers.

11. Suppliers shall notify Ross Machine Company of nonconforming processes, products, or services and obtain approval for their disposition.
 - This also includes such discovery after product has been shipped to Ross Machine Company
12. To prevent the purchase of counterfeit or suspect / unapproved products and to ensure product identification and traceability, the supplier will implement controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its suppliers as appropriate.
13. Supplier shall notify Ross Machine Company of any changes to processes, products, or services, including changes to external providers or location of manufacture, and obtain Ross Machine Company's approval.
14. Supplier must flow down to Sub-Tier Suppliers all applicable requirements including customer requirements.
15. Upon request, supplier shall provide test specimens for approval, inspection/verification, investigation or auditing.
16. Supplier shall retain maintain quality records for a minimum of 10 years.
17. Supplier shall grant the right of access by Ross Machine Company., our customer, and regulatory agencies to the applicable areas of facilities and to applicable documented information at any level of the supply chain.
18. Supplier will ensure that employees and people working on its behalf are aware of:
 - Their contribution to product or services conformity
 - Their contribution to product safety
 - The importance of ethical behavior.